



Mount Pearl Minor Hockey Association
CONSTITUTION

2024/25

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MPMHA Constitution

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1.0 INTRODUCTION

1.1 ORGANIZATION NAME

This organization shall be known as “Mount Pearl Minor Hockey Association” and any reference to MPMHA or Association in this Constitution and By-Laws, shall mean the “Mount Pearl Minor Hockey Association”. This Association shall be a member of the Hockey Newfoundland & Labrador Association which in turn is affiliated with and subject to all the regulations and decisions of Hockey Canada.

1.2 BOUNDARIES

The boundaries for the Association consist of the following areas:

- i. the municipal boundaries of the City of Mount Pearl as established by the Department of Municipal & Provincial Affairs; and
- ii. the municipal area known as Southlands, pursuant to an agreement entered into between MPMHA and St. John’s Minor Hockey Association.

1.3 MISSION STATEMENT

To support the youth of our organization in a positive hockey experience.

1.4 OBJECTIVES

1.4.1 To promote, improve and govern organized minor hockey for youth.

1.4.2 To develop, encourage and model sportsmanship, community spirit, and good fellowship.

1.4.3 To enable all participants to develop hockey skills and to play at a level appropriate for enjoyment and betterment.

1.4.4 To sponsor, establish, and promote athletic pursuits, social activities and partnerships that contribute to the well-being of the organization.

1.5 DEFINITION OF TERMS

The following are the definitions which shall be referred to within this document:

MPRA shall mean the Mount Pearl Referees Association.

Members in good standing shall mean a person in the Association who meets the membership requirements delineated in Articles 2.1 and 2.2.

The Association shall refer to the collective membership of the Mount Pearl Minor Hockey Association.

The Executive shall refer to the four officers of the organization namely the President, Vice-President, Secretary and Treasurer.

The Board of Directors shall refer to an extended organizing group of individuals consisting of the Executive and Directors, the immediate Past President.

Player shall refer to a minor hockey player, of U18 age or younger, who is registered and in good standing prior to the end of the calendar year of the current hockey season.

2.0 MEMBERSHIP

2.1 MEMBERS

Members shall be defined as one of the following persons:

- i. A parent or legal guardian of a child currently registered, playing and in good standing in MPMHA or affiliated Leagues.
- ii. A member of the MPMHA Board of Directors.
- iii. A person, 19 years of age or older, who is currently officiating (referee or linesman) within MPRA.
- iv. A person, 19 years of age or older, who is currently registered as a bench staff volunteer within MPMHA.
- v. A registered member of MPMHA Hockey Dads organization.

vi. A person who is employed by Mount Pearl Minor Hockey Association.

2.2 ELIGIBILITY FOR MEMBERSHIP

Any person who meets the criteria outlined in 2.1 above and resides within the boundaries, and who declares his/her interest in the promotion of minor ice hockey in the said boundaries shall be qualified to become a member of this Association.

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3.0 GOVERNING BODY

The following positions shall form the Governing Body of MPMHA.

3.1 EXECUTIVE

The officers of the Association, known as the Executive, (who shall be voting members in good standing of the Association) shall consist of a President, Vice-President, Treasurer, and Secretary.

3.2 BOARD OF DIRECTORS

3.2.1 There shall be a Board of Directors of the Association who shall be voting members in good standing of the Association consisting of:

- i. Four Executive positions as delineated in Article 3.1;
- ii. Immediate Past President of the Association;
- iii. Director: Special Events;
- iv. Director: Ways & Means;
- v. Director: All-Star Division;
- vi. Director: Female Division;
- vii. Director U7 IP Division
- viii. Director U9 Hockey Division
- ix. Director: House Division (U11 & U13);
- x. Director: House Division (U15 & U18).

3.2.2 The Association may from time to time by ordinary resolution increase or decrease the number of Directors.

3.3 TERMS OF OFFICE

3.3.1 The outgoing President of the Association will automatically be regarded as the Immediate Past President.

3.3.2 The Board of Directors shall serve for 2-year terms in alternating years as indicated below:

- i. President, Treasurer at odd years;
- ii. Vice President, Secretary at even years;
- iii. Director: Ways & Means, Director- House (U11 & U13),
- iv. Director: House (U15 & U18) at odd years;
- v. Director: Special Events, Director: All-Star Division, Director: Female, Directors: House (U7 & U9) at even years.
- vi. Immediate Past President of the Association shall serve a two-year term or until the current President moves into this position

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3.3.3 The position of President must be filled by an individual who has served a maximum of two years, not necessarily consecutive, with the MPMHA Board.

However, in the event there is only one person accepting the nomination and that individual does not meet this requirement, that individual has the right to be acclaimed to the position. If there are two people accepting the nomination under these circumstances, an election shall occur.

3.3.4 The position of Vice President must be filled by an individual who has served a minimum of one year with the MPMHA Board. However, in the event there is only one person accepting the nomination and that individual does not meet this requirement, that individual has the right to be acclaimed to the position. If there are two people accepting the nomination under these circumstances, an election shall occur.

3.3.5 The term of office of the Board of Directors shall commence on the first day of June in the year in which he/she is elected at an Annual General Meeting.

3.3.6 On the 31st day of May in each year, the Officers and Directors whose terms of office have expired shall see the position(s) vacated.

- i. Officers and Directors positions that have been vacated are eligible for re-election.

3.4 VACANCIES

3.4.1 The Office of any Officer or Director shall be automatically vacated:

- i. if (s)he is found by a court to be of unsound mind.
- ii. if (s)he fails to remain in good financial standing with MPMHA.
- iii. upon death.
- iv. if his/her circumstances change such that he/she would no

longer be eligible to be nominated for election to the Board of Directors.

- v. resigns his/her office by notice in writing to the Association.
- vi. if (s)he enters into, or causes to be entered into, any contract with MPMHA for which he/she has a direct or indirect interest, either personally or through a company, partnership, or proprietorship, prior to declaring to MPMHA such interest and before receiving written approval from the Board of Directors to enter into any such contract.
- vii. if (s)he is convicted of an offense, contrary to the Criminal Code for which a pardon has not been obtained, and which in the sole opinion of the majority of the Board of Directors of the Association

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materially affects his/her ability to carry out his/her duties as a member of the Board of Directors.

- viii. if (s)he breaks any current by-law, policy, code, or rule and regulation of the Association, which in the sole opinion of the majority of the Board of Directors is contrary to the aims and objectives of the Association or has a negative impact on the Association.

3.4.2 In the event that any vacancies occur on the Board of Directors, the remaining members shall have the power to fill such vacancies, by majority vote, until the next Annual General Meeting, when elections(s) would be held to fill the positions for the remaining term(s) of office as defined in Article 3.3.2 of the Constitution.

3.5 POWERS OF THE BOARD OF DIRECTORS

3.5.1 The Immediate Past President will have the right to attend any and all meetings of the Board, will have full power to participate in all proceedings of the Board, and shall have the right to vote.

3.5.2 The business affairs of the Association shall be administered and managed by the Board of Directors.

3.5.3 The Board of Directors shall pay all expenses from the Association funds incurred in the formation and registration of the Association.

3.5.4 The Board of Directors shall exercise all such power and authority for the day-to-day management of the MPMHA as set out in the Articles of Incorporation, its constituting documents, and the Association By-Laws as amended from time to time.

3.5.5 Each member of the Board of Directors shall have one vote.

i) In the event of a tie, the meeting President shall have an additional vote.

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3.6 INDEMNIFICATION

3.6.1 Mount Pearl Minor Hockey Association will indemnify, defend and save harmless the Directors (or any one of them) against (1) any and all causes of action (threatened or commenced), (2) liability incurred by, or, (3) judgments entered against any Director, as a result of the Director acting in his/her capacity as a Director of the Association, and the Association shall discharge this duty to the fullest extent authorized in the Association's Certificate of Incorporation, and as amended by-laws, and applicable law. The Association has purchased Directors and Officers liability insurance. Directors shall be entitled to the protection of any insurance policies the Association maintains for the benefit of its Directors and Officers against all costs, charges and expenses in connection with any action, suit or proceeding to which (s)he may be made a party by reason of his/her affiliation with the Association, its subsidiaries, or affiliates.

4.0 MEETINGS

4.1 ANNUAL GENERAL MEETINGS

4.1.1 Number of Meetings

The Board of Directors shall, not later than the 31st day of May in each year, hold one Annual General Meeting in addition to any other meetings which may be called in that year, and shall specify the meeting as such in the notices calling it.

4.1.2 Notice

Notice must be presented to members at least three weeks prior to the

meeting date. A public notice specifying the place, the day, the hour of the meeting, and in the case of special business, the general nature of such business, shall be distributed to members using the MPMHA email distribution list and the MPMHA website.

4.1.3 Meeting Structure

Meetings must be chaired by the MPMHA President or in his/her absence the Vice President, or in his/her absence the Treasurer, or in his/her absence the Secretary. Robert's Rules of Order shall govern all meetings and be available during meetings.

- i. The election of Officers shall be conducted.
- ii. Auditors shall be appointed.
- iii. Reports of interested groups, such as the following:
 - a) MPMHA President's Report
 - b) MPMHA Treasurer's Report
 - c) Referee's Report

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4.1.4 Quorum

Thirty (30) members attending in person, and in good standing according to Article 2.0, will constitute a quorum.

4.2 SPECIAL MEETINGS

A special meeting may be called by the President, or by a majority vote of the Board of Directors for the purpose of managing any business which must be managed before the next Annual General Meeting.

4.2.1 Notice

Notice must be presented to members at least one week prior to time of meeting. A public notice specifying the place, the day, the hour of the meeting, and in the case of special business, the general nature of such business, shall be distributed to members using the MPMHA email distribution list and the MPMHA website.

4.2.2 Meeting Structure

Meetings must be chaired by the MPMHA President or in his/her absence the Vice President, or in his/her absence the Treasurer, or in his/her absence the Secretary. Robert's Rules of Order shall govern all meetings and be available during meetings.

4.2.3 Content

Agenda items will be limited to those specified in public notice.

4.3 TOWN HALL MEETINGS

A Town Hall meeting may be called by the President, or by a majority vote of the Board of Directors for the purpose of gathering input from members.

4.3.1 Notice

Notice must be presented to members at least one week prior to the time of meeting. A public notice specifying the place, the day, the hour of the meeting, and in the case of special business, the general nature of such business, shall be distributed to members using the MPMHA email distribution list and the MPMHA website.

All items for discussion must be presented to the Secretary of MPMHA a minimum of two weeks prior to the meeting date.

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4.3.2 Meeting Structure

Meetings must be chaired by the MPMHA President or in his/her absence the Vice President, or in his/her absence the Treasurer, or in his/her absence the Secretary. Robert's Rules of Order shall govern all meetings and be available during meetings.

4.3.3 Content

Agenda items will be limited to those specified in the public notice.

4.4 BOARD OF DIRECTORS MEETINGS

4.4.1 Notice

Notice must be provided to Board members.

4.4.2 Meeting Schedule

The Board of Directors shall convene a meeting at least once per month during the hockey season.

Meetings must be chaired by the MPMHA President or in his/her absence the Vice President, or in his/her absence the Treasurer, or in his/her absence the Secretary. Robert's Rules of Order shall govern all meetings and be available during meetings.

4.4.3 Content

A resolution via email and approved by a quorum shall be as effective for all purposes as a resolution passed by a meeting of the Board duly convened, held and constituted.

4.4.4 Quorum

A quorum of 50% + one Board members must be in attendance to deal with matters of the Association.

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5.0 ELECTIONS

5.1 By virtue of his/her election, each officer and director shall be deemed to be a member of the Board of Directors of the Association.

5.2 The election of the Board of Directors shall be conducted at the Annual General Meeting. Candidates for all positions must be nominated and seconded by members of the MPMHA, and voting shall be by secret ballot.

5.3 Every member of the MPMHA in good standing, in person at the meeting, shall have one vote. In the case of an equality of votes made on a secret ballot, Robert's Rule of Order will apply.

5.4 A person may be elected by acclamation if there is no other candidate for the position. In the event that a position remains vacant after the AGM, the new Executive shall have the power to fill the vacancy.

5.5 In the event that a member of the Board of Directors resigns, is unable to continue his/her term of office or fails to perform his/her duties, the criteria as set out in 5.2 shall be exercised.

6.0 APPOINTMENT OF AUDITORS

The Auditor of the Association shall be appointed by resolution at the Annual General Meeting and shall not be a current member of the Association.

7.0 RULES OF ORDER

The Association will take as its Rules of Order: "Robert's Rules of Order".

8.0 AMENDMENTS

8.1 Constitutional Amendments

Any amendment of the Constitution must be made at the Annual General Meeting.

8.1.1 Any amendment to the Constitution requires a 2/3 majority vote of members present at the meeting.

8.2 By-Law Amendments

Any amendment of the By-laws can be made or struck at the Annual General Meeting or a Board of Directors meeting.

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8.2.1 Any amendment of the By-Laws of the Association requires a 50% + 1 majority vote of the members present at the meeting.

8.3 Intention to Submit a Motion to Amend

Twenty-one (21) days prior to the Annual General Meeting the Board shall post public notice advising members how they may submit a Motion to Amend.

Anyone wishing to make an amendment to the Constitution or By-Laws of the Association shall submit a completed form # MPMHA-001 to the Executive Secretary of the Association at least seven (7) days prior to the date of the AGM.

9.0 DISSOLUTION

The dissolution of the Association for any cause may be initiated by the same mechanism used for amending the Constitution.

