

Mount Pearl Minor Hockey Association

All-Star Guidelines

September 14, 2022

Objectives of the All-Star Program

For U11 division and older players (both boys & girls) who want to play at a more advanced level, MPMHA's all-star hockey program is a competitive league that requires full commitment by both players and their families. All-star teams are formed by evaluating and selecting players in an effort to form a team of the highest quality of players to represent MPMHA.

The objectives of the all-star hockey program are:

- To provide an environment for elite-level hockey players to develop to their greatest potential;
- To adhere to the development pathways prescribed by Hockey Canada and Hockey NL;
- To develop athlete's skills on a physical, social and personal level;
- To improve overall physical health, coordination and fitness of players;
- For players to learn how to participate in a team environment;
- To develop good relationships with parents, coaches, officials and all members of the hockey community;
- To prepare young people for everyday life by teaching responsibility, commitment and work ethic;
- For players to learn how to maintain self-discipline in a competitive environment; and
- For players to become more self-directed and acquire leadership skills.

Coaching & Team Management

Application for All-Star Coaching Positions

1. Any individual applying for a head coach position must submit a coaching application that includes previous coaching experience, and NCCP levels attained.
2. All prospective assistant coaches, managers and trainers must submit a coaching/manager application to MPMHA.
3. All applications are due in accordance with the dates established by the MPMHA.
4. Prospective head coaches must have or be willing to obtain the appropriate coaching level as determined by HNL regulation. A letter of conduct will be requested by the MPMHA Board of Directors for all coaching staff.
5. At the discretion of the All-Star Director, in conjunction with the Board, prospective head coaches may be required to undergo an interview process with a Selection Committee comprised of members selected by the MPMHA Board of Directors.

Selection of All-Star Coaches & Managers

1. All-Star coaches will be selected based on the following criteria:
 - Hockey and coaching knowledge
 - Leadership ability
 - Communication skills
 - Ability to relate to the players
 - Coaching philosophy and attitude
 - Previous coaching experience
 - An understanding of adolescent developmental issues
2. MPMHA may recommend co-coaches or any individual to a coaching staff. All coaching staff must obtain all appropriate HNL certifications applicable to their division.
3. The MPMHA Board of Directors must approve each coaching staff position.

General Coaching Responsibilities

1. Coaches are to lead by example and teach fairness, good sportsmanship, and the development of a team concept.
2. Coaches are responsible for the development of the players on their team. This includes skills, fair play, respect for authority, etc. The coach must treat all players with respect and expect the same in return.
3. Coaching staff will attend planning/update meetings throughout the season as required. These meetings will be scheduled by the All-Star Director and include the Technical Director.
4. Under no circumstances will coaches give or permit players to consume or have illegal substances in their possession.
5. Coaches must use good judgment to ensure that any discussions, involving differences of opinion,

etc. between the coach, officials, and/or parents, either on or off the ice are conducted in private.

6. Coaches should be on the ice for all practices and attend all games or find a qualified replacement.
7. All coaches or designates should be in the dressing room one half-hour before a game or practice.
8. Members of the MPMHA Board of Directors may coach, assist or manage teams in exceptional circumstances only as approved by the Board.
9. When there is a female on a predominantly male team it is recommended that one of the coaching staff be female or the parent of that child.
10. Where possible there should be recruitment of young coaches from the older division of the MPMHA and MP junior hockey system. These young coaches will develop through the Junior Coaching Program as long as the coach is a player in MPMHA.
11. Specific responsibilities of Head Coaches, Assistant Coaches, and Managers are outlined in Appendix A.

Team Operations

Team Practices

1. Ice time should be utilized fully with drills and exercises (under the direction of the TD) that are innovative and will keep an optimum number of players active at all times.
2. Only team members or call-ups should attend practices. Call-ups from other teams at practice will be done according to the procedures outlined in Appendix C.

Playing Time

1. Players must be treated as fairly as possible in terms of ice time. MPMHA will follow HNL guidelines with respect to fair play in all games and tournaments.
2. During regular season games, coaches will generally roll three lines as evenly as possible. Where, in the agreement of the coaching staff, an expected level of effort or proper behaviour is not being shown by a player (based on the player's past performance and ability), the coaching staff can elect to reduce the ice time of such player until the expected level of effort or proper behaviour is maintained. The reduction of ice time will be implemented after notice has been given to the player and will be followed up with the parent and such player has been provided a reasonable opportunity to improve their effort or behaviour.

Annual Christmas Tournament

1. All All-Star Teams must participate in the annual All-Star Christmas Tournament and will be responsible to host and participate in their own division.

Discipline

1. Coaches will provide parents with a list of team rules and any applicable MPMHA rules.
2. Coaching staff has a right and an obligation to exercise appropriate discipline. Coaches must follow the MPMHA disciplinary rules and infractions must be reported to the All-Star Director.

Any action must be administered consistently and fairly. Parents must be notified of any suspensions by the HeadCoach.

3. Team members are required to attend practices and games. Any blatant abuse of this may result in disciplinary action by the coach or All-Star Director.
4. The priority of any All-Star player, representing MPMHA is to the team represented. Any All-Star player absent from a game or practice due to other hockey commitments without the permission of the Head Coach may be subject to disciplinary action.
5. Commitment to Provincial Tournaments: Once a player has been selected to an All-Star team he/she has then made the commitment to play in the All NL Tournament. A player, who opts out of this commitment, except in cases of sickness, injury or extraordinary circumstances, will not be eligible for All-Star nor DJHL selection the next year. Travel vacations are not considered an extraordinary circumstance.
6. Any player who leaves the players' bench to go on the ice without permission from the coaching staff is suspended immediately pending a disciplinary hearing. Where such a hearing cannot be held in advance of the player's next scheduled game such discretion will be handled by the All-Star Director. Coaches must inform the All-Star Director promptly of such incidents.
7. Any player selected for an all-star team who voluntarily quits will not be eligible to tryout for all-star hockey (MPMHA, DJHL, DMHL) in the following season. Such a player will only be permitted to play house league in the following season. Note that this player will not be able to play for the IHL (interlocking House League) since they have been selected as an All-Star Player.

Selection of Captains and Assistant Captains

1. Coaches shall select the Captain and Assistant Captains. Coaches will inform the players of the expected role for the Captain and the Assistants.

Communication

1. Good communication is a two-way process and coaches are required to hold player meetings, parent meetings and team staff meetings on a regular basis. (e.g., beginning of the season, after Christmas tournament, and before the All-Newfoundland tournament)

Coaching Decisions

1. Coaching decisions concerning any team matter will be fully supported by the MPMHA Board of Directors, if these decisions were made within the MPMHA All-Star Policy and Guidelines.

Player Responsibility

1. Players are expected to attend all practices, games and team functions. Any abuse of this will result in disciplinary action by the coach or MPMHA Board of Directors. Any player wishing to be excused for other than medical reasons must provide the coach with at least 24 hours notice so that he/she may avail of the call-up procedures to fill the vacancy created. Failure to give the coaching staff reasonable notice of a no-show for team functions may result in disciplinary action.
2. Any Player that cannot attend the Annual Christmas Tournament must notify the head coach one

(1) month prior to the start of the tournament so that normal call-up procedures can take place

Selection of All-Star Players

Teams

1. U11 level will have an “A” All-Star team, Developmental (B) All-Star team and a “C” and “D” team if circumstances warrant.
2. For U13 and U15 there will be an A team and a “B” and “C” team if circumstances warrant. Team selection for the “B” and “C” teams may occur at the beginning of the season or at a later point in the season. Extraordinary circumstances may be taken into consideration.
3. The U9 Select team will be chosen no later than February 15th. The Head coach of each House League team will put forward their top 5 players for consideration. Each Head Coach will also put forward one goalie for consideration. The team will be selected by the Technical Director, All-Star Director and the Novice Director. All players must be second year players.
4. For U18 there will be an “A”, “B”, and a “C” team if circumstances warrant. Team selection for all teams will occur during the month of December. Teams will be chosen by the Head Coaches of Midget House based on the players’ performance during in-house games as well as their attendance at practices.

All-Star Tryouts

1. For all tryouts, players must be members in good standing. “In good standing” means that they have paid their respective general registration fees, have paid the respective tryout fees, and have no outstanding balance of funds owed from previous years with MPMHA. Players must be in good standing prior to the deadline posted on the MPMHA website.
2. Tryouts for team placement will be on an OPEN TRYOUT format. Players will NOT be automatically guaranteed their past year team slot. Players must try out and be selected for a particular team each year. All players are expected to attend all evaluation sessions. A detailed schedule and procedure for the tryout process will be distributed to all parents prior to the first session.
3. In the event of illness or unforeseen circumstances players can be evaluated based on one (1) skate and one (1) game. A doctor’s note must be provided for absence due to illness.
4. Any player who is unable to attend tryouts due to an injury must first register for the tryout session and then submit a written request to the All-Star Director to have an evaluation done based at a later date. This evaluation will be done in conjunction with the All-Star Director, and the Technical Director. This evaluation must happen within one month of the last tryout date.
5. In the event of a conflict between the scheduled tryouts and another elite sporting event (e.g., Provincial Baseball/Soccer), a player may submit a request to have an alternative evaluation conducted. This request must be submitted in writing to the All-Star Director at least 14 days prior to the scheduled tryout sessions. The request will be reviewed by the All-Star Committee who will make a recommendation to the Board of Directors. The Board of Directors must approve all alternative evaluation requests.

Selection

1. Final team selections will be done by the Technical Director (or designate) and independent evaluators.
2. The decision as to which players will be invited to the final selection (if required) is the combined responsibility of the Technical Director (or designate) and the independent evaluators.
3. A player is eligible to try out for an All-Star team in his/her age category only. A player will be evaluated for the position identified on their registration form (except in the case of U11 – players will select either player or goaltender).
4. Players are to be selected on ability. The All-Star Director and Technical Director will ensure that selections are fair and result in the best teams available.
5. A standardized evaluation form shall be pre-approved by the MPMHA Board of Directors and used for all player evaluations. This form shall be in the format of the Hockey Canada Player Evaluation and Selection Form. This form must be completed, scored, and totalled in order to validate the selection process.
6. At each stage of the selection process the AS selection committee will submit the list of players moving forward through the tryout process to the MPMHA office before players are notified.
7. An evaluation form of all try-out players is to be submitted to the All-Star Director who undertakes responsibility for submission to the MPMHA office.
8. The selection committee shall evaluate goaltenders based on the Hockey Goalie Evaluation Process. This process will be distributed to the goalies prior to the tryouts. Goaltender Evaluators will be selected to assist in the process.
9. Before final approval, goaltenders may have an extra on-ice session. This session will involve shooters with pre-set goaltender drills.
10. U11 players will get a minimum of two skill sessions and two games. Groupings for the skill sessions and the teams will be posted on the MPMHA website prior to the tryouts. For U13 and U15, all players will get three (3) sessions – one (1) skate and two (2) games. If necessary – as determined by the All-Star committee one (1) additional game may be held to assist with final evaluations.
11. For U9 Selects and U18 teams, no formal tryouts will be held.
12. Final team selections will be posted to the MPMHA website.
13. After completion of the selection process, parents who would like an explanation of the selection process, as it relates to their child, must request such in writing within 24 hours from the AS Director.

Tryout Code of Conduct:

1. Inappropriate behaviour by a player or parent on or off ice during tryouts will not be tolerated.

Inappropriate behaviour includes, but is not limited to, deliberate attempts to injure someone, harassment or bullying of players on or off the ice, use of foul language, attempting to intimidate or negatively influence others, or acting in a threatening way to any person. Any violations may be cause for the child to be removed from participating in the tryout process and subsequent team selection.

Supplemental Documents

All-star Director Responsibilities

All-Star Committee

Coach Responsibilities

Manager Responsibilities

Team Expenditure Guidelines

Movement of Players and Call-up Procedures

APPENDIX A: STAFF RESPONSIBILITIES – ALL-STAR TEAMS

HEAD COACH'S RESPONSIBILITIES

1. Responsible for ensuring that at least one member of their staff is present in the dressing room until the last player leaves.
2. Ensure all players proceed directly to the dressing room at the conclusion of a game or ceremonies.
3. Precede players on ice ensuring gates, including zamboni gates, are closed before players enter the ice surface. Coach may elect to designate this duty to an assistant coach.
4. Responsible for ensuring that the team is ready to start all games on time and that all game sheets are filled out and signed.
5. Ensure that the coaching staff uses the same dressing room as players. Male coaches must use discretion when coaching females.
6. Advise players that jerseys supplied by MPMHA are not to be used for practices or personal use.
7. Conduct a player evaluation in the middle of the year and at the end of the year. After completion, have a meeting to discuss the evaluations with the players individually. These will be retained by the MPMHA. It is important for the head coach to have ongoing discussions with his/her players throughout the season highlighting strengths and weaknesses.
8. Be responsible for the conduct and behavior of the coaching staff. This pertains to their awareness of and executing of their responsibilities as specified in this manual.
9. Ensure all players and coaches wear the proper game attire and required protective equipment in both games and practices. Failure to do so may result in disciplinary action as determined by the All-Star Director and MPMHA.
10. The Head Coach and the All-Star Director are responsible for choosing the manager for the team. The Manager will be approved by the Board.
11. The Head Coach, in conjunction with the Manager, is responsible for the team, to the All-Star Director.
12. The Head Coach will communicate with the scheduler to arrange practices, exhibition games, and other games throughout the year. This task may be assigned to the manager.

MANAGER'S RESPONSIBILITIES – REGULAR SEASON

1. Coordinate all team fundraising within the MPMHA guidelines as attached. This includes the formation of sub-committees to address specific fundraising/team activities.
2. The Manager and the Administrator for MPMHA must both sign off on form confirming jerseys distributed at the beginning of the season, including jersey numbers. All jerseys must be accounted for at year end. In addition, the Manager will collect jersey deposit cheques or credit card numbers and turn them over to the MPMHA Administrator.
3. Provide financial reports every second month to the Treasurer. These reports will be made available within two weeks to any parent upon a request. A year-end report is mandatory, the timing of which will be set down by the Treasurer of the MPMHA. MPMHA reserves the right to require more frequent financial reporting at its sole discretion. Failure to comply with this guideline could leave the team subject to disciplinary action as determined by MPMHA.
4. Ensure each parent fills in a player medical form which must be present with the team manager (or designate) at all times when the player is involved in practices or games.
5. For authorized fundraising and in conjunction with the MPMHA Treasurer, obtain any required lottery licenses.
6. Obtain permission from the All-Star Director for any games scheduled outside the MPMHA schedule.
7. Ensure that the sponsor's crests are visible on player's uniform.
8. Dressing room responsibilities include:

9. Ensure that the room is locked when unoccupied during and after games and practices.
10. Ensure that the room is left tidy and undamaged.
11. Precede the players from the ice to the dressing room to unlock the door and be present in case of an emergency to ensure the dressing room can be opened. A designate may be assigned for this task if necessary.
12. Preparation of the team budget and present that budget to the Treasurer within assigned deadlines. Failure to do so may result in non-approval of fundraising projects and disciplinary action as determined by MPMHA
13. Complete the "Travel Report" and "Trip Expense Report" and present to the Treasurer within two weeks of returning from a trip.
14. Ensure that all team apparel is a team expense and must be ordered only with MPMHA approval through approved suppliers. The team manager shall be responsible for the ordering, collecting, pickup and distribution of products and / or merchandise.
15. Ensure travel permits are obtained from HNL for any team travel.
16. Notify players of practices, games, and other team events.

MANAGER'S RESPONSIBILITIES - TOURNAMENTS/TRIPS

1. In addition to the NL Provincial Championships, teams are encouraged to travel within the Province for tournaments. Within the first month of the team being selected, the Manager is responsible for conducting a vote amongst parents on traveling outside the Province. There will be one vote per child and a minimum of 13 of 17 is required for out-of-Province travel to occur. If only one goalie votes to travel, the Manager can invite one of the alternate goalies to travel with the team. If only one goalie can travel, the manager shall verify with the host tournament representative that they have a goalie available to play with the team in the event the MPMHA goalie is unable to play for any reason. If there is not a goalie available from the host tournament, the manager shall review with the Board.
2. Responsible for planning and arranging transportation and extra team activities for coaches, players and MPMHA representatives (when necessary) while traveling.
3. Arrange accommodations for team officials and any MPMHA representatives if necessary.
4. Ensure equipment is available when it should be available (Spare jerseys, medical forms, first aid kit, etc.)
5. Ensure the team and all players are properly registered.
6. Ensure tournament fees and any other charges are paid.
7. Arrange for dressing rooms, provide information regarding skate sharpening and first aid, etc.
8. The Manager, in conjunction with the Head Coach is responsible for the team, to the All-Star Director.
9. Follow the "Team Expenditure Guidelines" (Appendix B) approved by MPMHA Board of Directors.

APPENDIX B - TEAM EXPENDITURE GUIDELINES

MPMHA supports allowing our teams to use fundraising activity to offset/subsidize the cost of participating in our minor sport programs. All funds raised by teams are done so in the name of MPMHA. MPMHA has a responsibility to our members, athletes, coaches and the community to ensure that money raised is spent in a manner consistent with the purpose for which it was raised. The various teams associated with MPMHA raise close to \$110,000 annually and the integrity of the system requires that Team Managers are accountable for the funds and that those funds are spent in an appropriate manner.

1. All fundraised money must only be spent for Players, Coaching Staff and Managers. Fundraised money cannot be used to purchase items/prizes for fundraising or offset the cost of fundraising events without Board Approval.

Per Diems

2. Per Diems may be issued for teams traveling to tournaments where overnight travel is required (beyond the Avalon Peninsula and outside of NL) under the following structure:
 - a. Coaching staff/Manager per diem – \$50.00/day
 - b. Players per diem - \$30.00/day
 - c. There is no partial per diem available for day trips

Accommodations

3. Overnight accommodation expenses may only be reimbursed for travel outside the Avalon Peninsula or with the PRIOR APPROVAL of the Treasurer. Accommodations may be fully paid for overnight travel (max 3 nights) for the All Newfoundland Tournaments (maximum per night is \$150.00 incl. tax).
4. Accommodations will be reimbursed for two team trips per season at the rate of \$150 including tax per room per night to a max of 6 nights in total. Any trip in excess of 3 nights requires advance approval of the Treasurer. This includes “Provincials”. If for some reason the rate of \$150 has to be exceeded, advance approval of the Treasurer is required. If approval for more than two trips is requested, consideration shall be given to the number of nights used on previous trips.

Coaches without players on the team

5. Coaches without players on the team are entitled to have their travel expenses paid for by the team. Managers are encouraged to include these expenses in the team budget presented to parents at the beginning of the year. These expenses include
 - a. gas expense for the All Newfoundland and one (1) other overnight trip per season reimbursed based upon submitted receipts.
 - b. Hotel expenses for any overnight trips
 - c. Per diems as indicated above (i.e., \$50.00 per day)
 - d. Any other reasonable travel-related expenses (e.g., airfare, ferry, baggage fees)
6. The team may apply to the Board for support for non-parent coach travel when these expenses are extensive (e.g., flights to Labrador).

Transportation

7. Bussing of teams will be permitted for overnight travel outside the Avalon Peninsula only. All buses used will be coach style with bathroom facilities. Teams must provide copies of two quotes for bus travel in order for funding to be approved. Buses are for the use of players and coaches primarily and parents as space permits. Consumption of alcohol by any passenger is strictly prohibited.

Team Activity

8. Fundraising for out-of-town travel is limited to 1 trip per year, excluding the All NL's. Fundraising for a third trip will require direct approval of the Board. Fundraising is not permitted for extra-curricular activities when teams travel to attend tournaments. If money is fundraised but a team's All NL tournament is on the Avalon Peninsula, the funds raised may be used to offset the costs of one other hockey trip off the Avalon that has a minimum of 3 games. Hence, fundraising can be used to offset the cost of up to 2 trips per season – the All NL and 1 other trip or if the All NL is on the Avalon Peninsula, another 3 night trip may be substituted in its place.
9. Team uniform components (socks and name bars) can be purchased from fundraising monies. Purchase of Blades clothing apparel from team fundraised money will be limited to \$150 including tax per player/coaching staff/manager per season. All clothing must meet MPMHA approved clothing guidelines and be purchased through the Association's clothing supplier. Any request to purchase from a different supplier shall require Board approval.
10. A maximum of one team event (team party or team meal) will be approved for reimbursement to a maximum of \$750 with the submission of receipts.
11. Team Pictures – The cost of team or individual pictures is the responsibility of the player/parent. A team picture must be provided to each team's sponsor prior to December 31st where possible. The team picture can be paid for from fundraising money.
12. Ice/Gym Rental – Teams can budget for gym rental for dry land training and/or extra ice time to be purchased outside of their normal MPMHA hours up to a maximum of \$500 per season. Requests for expenditure beyond \$500 will be submitted to the Ways and Means Director and considered on a case by case basis.
13. MPMHA and HNL will contribute towards the cost of hosting an all NL tournament. Any team selected as a host team will be responsible for the remaining costs of the tournament.
14. All fundraising activities must be approved in advance by MPMHA. Teams will be limited to five (5) fundraisers per season unless otherwise approved by the Ways and Means Director. All funds received from fundraising must be under the control of the team manager and must be deposited intact in a MPMHA bank account within 2 business days. In any case where a team is found to be not depositing funds in accordance with this policy, the Board reserves the right to subject the Team to disciplinary action.
15. Appropriate certificates or licenses must be obtained for lotteries subject to the Lottery licensing Board. Team managers are responsible to ensure that lottery returns are completed by the required deadline.
16. Failure to report a fundraising event could result in disciplinary action from the MPMHA Board of Directors.

17. Managers are not permitted to use fundraised money to pay cash for team expenses.
18. All team bottle drive dates must be approved by the Ways and Means Director. Teams will be assigned a given area within Mt. Pearl and Southlands and maps will be provided by the Director for approved dates.

Budgeting

18. Team budgets must be submitted to the Treasurer by no later than one (1) month after team selection. Budgets are to be submitted on the prescribed MPMHA budget forms.
19. Eligible expenditures will be considered only if they are included on an approved team budget.
20. Fundraising will be capped at \$20,000 per team. Any exemptions shall be approved by the Board.
21. Budget amendments must be submitted to the Treasurer in a timely manner before approval will be granted for expenditures not itemized in the budget.
22. Requests for advances from MPMHA for expenses related to fundraising activities would only be considered by the Board after the team budgets have been approved.
23. Teams are not to charge purchases to MPMHA accounts.
24. For expenditures to be considered eligible under these guidelines, they must be reasonable under the circumstances, and consistent with the purpose for which the funds were raised.
25. Every two months teams must submit interim financial and activity summaries to the MPMHA treasurer which must be reconciled to team records and bank accounts. No team expenditures will be reimbursed by MPMHA unless such reports and reconciliations are received by the Treasurer.
26. All team business should be concluded with final team expenditures submitted to the Treasurer 2 weeks following the all NL tournament. All parental contribution refunds are to be held until final Expenditures have been reviewed by the MPMHA board of directors. Failure to do so could result in suspension or probation of Managers for the following season.
27. Any surplus remaining in team accounts at the end of a fiscal year is the property of MPMHA unless such contributions result from parent contributions.
28. Parental contributions to the team operating expenses must not exceed \$250 per player. At the conclusion of the season, any excess revenues will allow for parental contributions to be returned to a maximum of \$250 per player. Excess revenues when parental contributions have been received will be returned to parent members of the team equally.
29. In the event that the excess funds remaining, after all eligible expenses are accounted for, at the conclusion of a season exceeds the total Parental Contributions toward the team operating expenses (\$250 per player), this excess will be returned to the MPMHA board of directors to be used at their discretion.
30. Any Provincial Team ("D" team) is limited to 10 hours of ice time. The Novice Selects team ice allotment will be dictated by HNL.

31. Provincial “D” Teams travelling off the Avalon Peninsula are permitted to fundraise a maximum of \$7500 to offset/subsidize expenses. Eligible expenses include per diems (subject to the limits above), travel by bus, accommodations (subject to the limits above), and/or MPMHA approved clothing up to \$75 incl. tax. per player and coaching staff/manager. No exceptions will be made to this guideline.
32. Provincial team clothing must meet MPMHA approved clothing guidelines and be purchased through the Association’s clothing supplier.
33. Teams travelling to All NL tournaments in Labrador will be required to submit a budget to the board for approval. Eligible expenses include accommodations (\$150 incl. tax per night/4 nights), airfare (\$1250 max per player/coaching staff/ manager), bus/transportation (\$2000 maximum), and meal per diems (subject to the limits above).
34. All-Star Teams are strongly encouraged to take a team approach to fundraising. All parents are expected to participate and contribute equally to team fundraising and costs. Teams may however elect to go with an individual fundraising option. In this case the team managers will have to track what players contribute to what fund raisers and will have to track those raised funds on a per player basis.
35. Provincial teams (D, U18 A and B and C) are strongly encouraged to take a team approach to fundraising, however parents choosing to pay for their child’s portion of the team’s budget and forego fundraising activities will be permitted to do so.
36. The MPMHA Board of Directors has the right to audit records and verify amounts at any time. All receipts and bank records must be provided within 48 hours of the request.
37. All player Registration and All-Star/Development Fees must be paid in full prior to submitting a request to fundraise to the Executive Board.

Appendix C: Replacement Players

MOVEMENT OF PLAYERS ON ALL-STAR TEAMS

1. All teams, when possible, shall have a full complement of players for games and practices. Coaches are expected to call up players as required under the call up procedures.
2. Any player under suspension or dropped by an All-Star team for disciplinary reasons will not be allowed to be called up until such time that circumstances have been resolved.
3. If any team's coach feels that a certain player on the team should be replaced for disciplinary reasons, the coach must advise the All-Star Director, the All-Star Committee and the parents/guardian in writing giving the reasons for this action. The MPMHA Board of Directors must give its approval and will have the ultimate say in this matter. The player dropped will be returned to house league and will not be available for call up.
4. Sometimes it may be deemed necessary for a player to be dropped from an All-Star team or dropped from the "A" to the "B" team or from the "B" team to house league to help in the player's developmental process. In order for this to be done, the coach must advise the All-Star Director, All-Star Committee and the parents/guardian in writing, giving the reasons for this action. The All-Star Committee will refer such recommendation to the Board for approval. Normal call-up procedures will follow such action.
5. Notwithstanding extraordinary circumstances any player who quits an All-Star team will be automatically dropped to house league for the remainder of the season and will not be recalled to any All-Star team. A decision on whether they can play in the IHL will be determined by its governing body.
6. The number of players on any All-Star team should remain 15 skaters and 2 goalies, notwithstanding extraordinary circumstances.

Replacement Players and Call-up Procedures

Any replacement player will always be called up on the basis of merit and position. It is the responsibility of the Head Coach of the All-Star team requiring a replacement player to consult with the Technical Director and the relevant Director (All-Star or House League) to ensure that the call-up process is fair and that the appropriate procedures are followed.

The MPMHA recognizes three types of replacement players.

A **temporary replacement** player is a player called up for one game due to sickness, injury or suspension of a player on an All-Star team. A house league player cannot be called up to an All-Star team if it interferes with house league games or practices.

The procedure for call-up to the "A" team is that both Coaches (Head Coach A team and Head Coach B Team) will agree upon the call-up selection. In the event of a conflict, the "A" coach will get his preference on which player he wants. In the event that both teams are playing at the same time the "A" team is the priority. The procedure for call-up to the "B" team from House League is as follows. The "B"

team coach will contact the House League Coordinator and Technical Director to determine who is worthy of a callup based on the player's most recent performances in games and practices. To be eligible to be called up for all-star, the player must attend at least 70% of his or her house league games and practices.

A **long-term replacement** player will be called up for a minimum of 4 weeks and will be decided on by the coaches of the two teams. "A" Call-ups: The "A" coach, in consultation with the "B" coach, will select a player from the "B" team to fill in. "B" Call-ups: The "B" coach, in consultation with the consultation with the appropriate House League Coordinator and Technical Director and will select a player based on merit. This player is still permitted to play House League hockey but their first priority is to the All-Star Team.

A **full-time replacement** player is a player called up to the "A" team from the "B" team or from the House League to the "B" team due to sickness, injury or suspension of a player to the end of the current season. The replacement player must be selected based on normal selection criteria in consultation between the All-Star coaches, Technical Director All-Star Director, and the appropriate House League Director (if applicable). The player must have been at the All-Star tryouts and be willing to contribute to the necessary fundraising if required. During this tenure, if the replacement player is from house league, he/she will not be allowed to play house league. Depending on the length of the call-up to the team the player may be expected to pay a pro-rated All-Star fee equal to any refund issued to the player being replaced.

If a goaltender is called up for a game, the coach **MUST** use him/her for at least one (1) period.

In the case of a conflict between All-Star and House League games and the player is not designated as a long-term call-up, the house league game will take precedence.

Any All-Star player who refuses permanent re-assignment, notwithstanding extraordinary circumstances, will be ineligible to attend tryouts for the All-Star program for the next season. The player will be allowed to finish the season with their current team.